

NC AFS Executive Committee Meeting
November 30, 2016
11:00 a.m. 12:35 p.m.

Attendees *via* conference call – Mike Gangloff (President), Corey Oakley (President-Elect), Kim Sparks (Past-President), Brena Jones (Communications Committee), and Bryn Tracy (Secretary/Treasurer)

1. Issue Regarding Affiliation with the North Carolina Wildlife Federation (NCWF)
 - a. Survey was distributed in October 2016; was a survey not a formal ballot
 - b. One person voted twice (No); did not change the outcome which was a majority of members favored in becoming affiliated with NCWF.
 - c. Online voting can be done rather than waiting until the next annual meeting; refer to Article 7 of Bylaws (http://nc.fisheries.org/wp-content/uploads/2015/10/NCAFS-Bylaws_July_2010.pdf). But not sure how the Chapter could have on-line discourse on subjects to be voted upon.
 - d. Concerns were raised which will be addressed by EXCOM
 - i. **Action Item** -- Mike will contact staff with AFS and NCWF and request clarification on what such an affiliation would entail.
 - ii. **Action Item** – Bryn and Mike will compile survey comments, develop a proposal (with a 30-day notice period), and share with members in the Winter 2016/2017 newsletter.
 - iii. **Action Item** -- Issue to be discussed and voted upon at the 2017 Annual Meeting.
2. Election of officers
 - a. Candidates for President and Secretary/Treasurer
 - i. Candidates were identified and will be contacted
 - b. Voting (per Bylaws -- http://nc.fisheries.org/wp-content/uploads/2015/10/NCAFS-Bylaws_July_2010.pdf)
 - i. Voting stops 15 days before Annual Meeting which means that all votes must be received by February 01, 2017
 - ii. Must be a paid member to vote
3. Finances
 - a. Current finances
 - i. Checking – \$4,618.86 as of 11/27
 - ii. RRCC -- \$8,725.33 as of 11/27
 - iii. PayPal -- \$205.99 as of 11/27
 - iv. Ichthus Fund -- \$30,559.32 as of 10/28
 - v. General Fund -- \$40,263.80 as of 10/28
 - b. **Action Item** – Bryn along with a Chapter member (s) will conduct the annual financial review in January 2017.
 - c. **Action Item** – Bryn along with a Chapter member will conduct the annual financial audit in January 2017.
 - d. Chapter insurance was paid to AFS (\$150) in October.
4. Annual Dues
 - a. PayPal cost (\$6.50) vs. actual cost (\$7.00)
 - b. Dues reminder; expires on 12/31/2016
 - i. **Action Item** – Bryn will send an e-mail to all persons on the list serve encouraging them to renew their membership or join.
 - c. Increase in annual dues?
 - i. There has been no increase in the annual dues in more than 20 years.
 - ii. Without tapping into the General Fund and utilizing only the funds available in the checking and PayPal accounts, the Chapter and the annual meetings are run on a shoe-string budget.

- iii. If more funds could be raised, better software could be purchased for the Communications Committee (webmaster) to support Chapter needs and more outreach programs could be funded or conducted by Chapter members.
 - iv. Proposal to increase the dues from \$7 to \$15 with \$3 going towards Ichthus Fund and \$5 to General Fund.
 - v. Requires a vote at the Annual Meeting with 30-day prior notice.
 - vi. If approved, increase would not take effect until 2018.
 - vii. **Action Item** – Bryn and EXCOM will draft a proposal that will appear in the next newsletter and be placed before the members at the 2017 annual business meeting on whether annual dues should be increased or not.
5. Annual Meeting (<http://nc.fisheries.org/2017-ncafs-meeting/>)
- a. Talks and posters
 - i. Action Item – Brena will issue the call for papers/posters/lightening talks to all persons on the list serve.
 - ii. Possible invited speakers – emerging issues, summary studies, and hydro-relicensing requirements and enhancements?
 - iii. Recipients of NC AFS Student Travel Awards will be asked to give talks
 - iv. Recipients of NC AFS funding requests will be asked to provide an update on how the funds were spent at the 2017 annual business meeting.
 - v. **Action Item** –Mike will contact Anni Pop, Tiffany Penland, and Brendan Runde (NC AFS Student Travel Awards recipients), Fred Harris (Little Tennessee River watershed snorkeling program), and Kevin Hining (New River State Park snorkeling project) and request their participation at the 2017 annual meeting.
 - b. Registration fees
 - i. Late fees (\$10) will be assessed this year
 - ii. Student and retiree fees will be \$50
 - iii. Professional fee will be \$80
 - iv. Mussel Workshop fee will be \$15 for members and \$20 for nonmembers
 - v. PayPal charges \$0.30 per transaction + 0.029% of the amount of money paid
 - c. Sponsors are being contacted and solicited (e.g. Duke Energy, NCWRC, and businesses in the nearby New Bern area)
6. Other items?
- a. In the future, student and young professionals highlighted in the NC AFS newsletter must be a paid member for the article to appear in the newsletter.